

**PERSONNEL AND TRAINING BUREAU
TRAINING DIVISION**

NOTICE
12.1.1

December 5, 2013

TO: All Commanding Officers

FROM: Commanding Officer, Training Division

SUBJECT: SHERMAN BLOCK SUPERVISORY LEADERSHIP INSTITUTE

The Commission on Peace Officer Standards and Training is presenting the Sherman Block Supervisory Leadership Institute (SBSLI). Applications are now being accepted from all front line supervisors for the 2014/2015 fiscal year sessions of the SBSLI.

The Los Angeles Police Department will be allotted 36 positions. The SBSLI consists of eight separate 24-hour workshops (192 hours total) presented over an eight-month period. **Each participant must attend all eight workshops.**

Designed by law enforcement leaders from throughout the State with assistance from top educators and trainers, SBSLI takes the student from management (planning, organizing and directing) into the realm of leadership (inspiring, challenging and motivating). Key program elements seek to promote the development of attributes such as responsibility, courage, maturity, perception and supportiveness. The training also enhances a leader's personal and interpersonal strengths.

Commanding officers are encouraged to circulate this Notice among Sergeants I and II and Detectives III within their command and to nominate interested employees if the training would benefit both the employee and the Department. Detectives II are eligible if they have direct line supervisory responsibilities within their particular assignment. Nominees must have completed a Supervisory School and have at least **two** years of experience as a supervisor at the time of application. Commanding officers nominating candidates should be aware that the eight sessions are mandatory. Employees selected will attend sessions scheduled to begin between June 2014 and May 2015. The only acceptable reasons for non-attendance are promotion to lieutenant, military leave and long-term illness/injured on duty. **There are no other acceptable reasons for non-attendance.**


Commanding officers are requested to submit a separate Intradepartmental Correspondence, Form 15.02.00, for each nomination. The Form 15.02.00 should include specific information describing the nominee's job function and how the Department will benefit from this training, along with information concerning the nominee that is listed on the next page.

1. Name
2. Rank
3. Serial Number
4. POST ID Number
5. Assignment
6. Date Appointed to Rank
7. Date of Basic Supervisory Course/Detective Supervisory School
8. Educational Background
9. Prior Application(s) to SBSLI and year

In addition to the above information on the Form 15.02.00, the nominee must also submit a Form 15.88 (Transfer Applicant Data Sheet) and a Promotion/Paygrade Advancement/Transfer Opportunity TEAMS Report. **Six copies (three-hole punched) of the completed documents must be submitted to the Training Coordination Unit (TCU), Training Division (TD), Mail Stop 412, by 1500 hours on January 17, 2014.** The nominations will be reviewed by the Management Development Advisory Board. The final selection of attendees will be made by the Chief of Police.

Questions regarding this program should be directed to Sergeant Jerry Chaney or Officer Brandy Lee Jackson, Course Coordinator, TCU, TD, at (213) 485-3161.

APPROVED:


MICHELLE VEINSTR, Captain
Commanding Officer
Training Division


STEPHEN R. JACOBS, Deputy Chief
Chief of Staff
Office of the Chief of Police